

# CaER Management Review ISO9000 Implementation Plan and Status

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# Agenda

- MSFC ISO9000 implementation status
- CaER implementation status
- Internal Audit and NQA audit plan and schedule
- MQC action items

# MSFC ISO9000 implementation status

- Center Directorate- 4 unbaselined documents
- Internal audit result
- Auditor training class
  - 7/10/00 Internal auditor training class (20 slots, full class)
  - Lead auditor training class canceled (not enough people signed up)
  - Next internal auditor training in Oct.

# CaER implementation status

- Baselined CD01-OWI-003, Record Management Plan
- Completed MSFC form 2441 record management plan report
- updated OWIs to meet the record management plan (90%)
- Prepare check list for self assessment before next internal audit
- Prepare Training record for new employees since Sept. 1997

# Internal Audit and NQA audit plan and schedule

- NQA Surveillance Audit Schedule
  - August 30, 31
  - Include
    - 4.1 Management responsibility,
    - 4.4 Design Control,
    - 4.8 Product Identification and Traceability
    - 4.9 Process Control
    - 4.14 Corrective and Preventive Action
    - 4.17 Internal Quality Audits
    - 4.20 Statistical Techniques
- Internal Audit
  - Sept. 25-29

# MQC action items

- MQC-0036
  - Look into providing a method for notifying supervisors of the requirement to identify training requirements and develop a training plan for new employees (Actionee: T. Washington/CD01, status be provided at the next MQC meeting)
- ISO implementation team action
  - Organizational Training requirement chart.